

 **TEACHING ASSISTANTS REVIEW AND APPRAISAL**

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| --- | --- |
| **Name/appraise:** | **Post held:** |
| **Name and role of line manager/appraiser:** | **JD reviewed** |
|  | **Date of review:** |
| **Signed :** |  |
| **Please consider these statement in advance of the meeting**Achievements in the last year include…Reflecting on my professional practice, I have learnt…During the past year I have gained greatest satisfaction from…The parts of my job that have not gone as well as I hoped are… And the barriers to success have been…My main professional targets/goals for the next year is…To aid my continuing professional development I would like the opportunity to …If the opportunity arose I would/would not like to move year groups (*delete, as appropriate*).  |
|  **Progress against previous objectives.**Target 1: **XXX**Target 2: **XXX**Target 3: **XXX** |
| **Reviewee comments and assessment of overall performance.****XXX** |
| **Headteacher comment (if appropriate) and sign off.****XXX** |

**TEACHING ASSISTANTS**

**Planning Statement: Objectives** for the year **XXXX** to **XXXX**

Objectives should be linked wherever possible to the professional standards, pupil progress, the academy development plan and include appropriate aspirational elements.

| **Objective** | **Success criteria** | **Evidence including lesson observations** | **Training and development needs** | **Teaching assistant standards****will meet** |
| --- | --- | --- | --- | --- |
| 1.**Supporting pupil progress** |  |  |  |  |
| Comments: When setting objectives think about baseline evidence i.e. where the pupils/teachers are now, where do they want/need to be and how will they get there. At the end of the cycle the same evidence can be measured to show impact Mid year/end of year review (Progress (so far)? Impact?) |
| 2. **Whole School SDP** |  |  |  |  |
| Comments: When setting this objective think about baseline evidence i.e. where are the pupils/teachers/school now, where do they want/need to be and how will they get there. At the end of the cycle the same evidence can be measured to show impact Mid year/end of year review (Progress (so far)? Impact?) |
| **3. Personal**  |  |  |  |  |
| Comments: When setting this objective think about baseline evidence i.e. where are you now, where do you want/need to be and how will you get there. At the end of the cycle the same evidence can be measured to show impact Mid year/end of year review (Progress (so far)? Impact?) |