Text

Description automatically generated

NAME OF SCHOOL Local Governing Body/Committee Meeting

*School vision*

XXX 2021, XXXXpm

LOCATION

|  |  |  |  |  |
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| AGENDA  *Meeting aim* | | | | |
| 1 | Welcome and introductions   1. Opening prayer 2. Apologies 3. Declarations of interest | Chair /  Clerk |  | 5 mins |
| 2 | Minutes of the FGB meeting held on XXX   1. Accuracy 2. Matters arising: *See action table at end of the minutes* | Chair | *For approval* | 10 mins |
| 3 | Chair’s Update   1. DGAT Chairs’ Forum update | Chair |  |  |
| 4 | Headteacher’s Report: *See attached*  To include: | HT |  |  |
| 5 | Committee Meetings   1. XYZ Committee: *See minutes attached* | Chair of Committee |  |  |
| 6 | Safeguarding | Chair |  |  |
| 7 | Monitoring / Local Governor Visits | Chair / HT |  |  |
| 8 | Policies: *See attached*   1. INSERT | Chair | *For approval* |  |
| 9 | (Any of other items – noting standing items) | Chair / HT |  |  |
| 10 | LGB Business   1. E.g. vacancies etc | Clerk |  |  |
| 10 | Confidential Business | Chair |  |  |
| 12 | AOB   1. Date of next meetings   LGB / Committees | Chair / Clerk |  |  |